

BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 14TH NOVEMBER 2016
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor J. Marlow (Chairman)
Councillors Mrs G. Chaggar, Mrs. C. Worthington, D. Brede, J. Clements,
D. Nash, N. Nickason, M. Pearson (part), S. Rockall, S. Ward

Also Present: Mrs. S. Harris (Clerk to the Council)
C. Campling (Green Space Manager)
Cllr Andrew Kilbride (NBC)
Michelle Aveyard (Bellinge Community House)
Damian Lang (Parish Highway Warden)
Sarah Oakes (Neighbourhood Warden)
2 Parishioners

		Action
115	<i>Apologies</i>	
115.1	Apologies were received and accepted from Cllr. Mrs Vakil (work commitment) and from NBC Cllr. Christopher Malpas due to his mayoral duties.	
116	<i>Minutes</i>	
116.1	The Minutes of the Parish Council Meeting held on 10 th October 2016 (Folio Nos. 048/2016 – 053/2016) were approved and signed as a true record.	
117	<i>Declarations of Interest</i>	
117.1	Cllr. Brede declared an interest in Agenda item 8 (3) due to being Chairman of The Friends of Weston Favell Library.	
118	<i>Public Forum</i>	
118.1	Michelle Aveyard thanked Cllrs. Marlow and Nash for their valuable assistance in the clearing of Fieldmill Square. Many favourable comments had been received since this work was carried out.	
119	<i>Reports from Outside Agencies</i>	
119.1	The Highway Warden, Damian Lang reported there had been a couple of fly-tipping episodes within Ecton Brook. He also reported that a lamp situated on the pathway behind Oransay Close would appear to be an anomaly. Balfour Beattie say it does not belong to NCC and it is not owned by the Parish Council. The Clerk is to investigate.	Clerk
119.2	Sarah Oakes, Neighbourhood Warden, reported: <ul style="list-style-type: none"> ➤ Three untaxed vehicles will be removed from the parish in the next few days. ➤ There may be another upcoming problem relating to a camper/ caravan. ➤ She has visited several houses in Bellinge with the Environmental Protection Officer as there is a problem with bed bugs. Complete fumigation is the only cure but costs in the region of £400 per house. Cllr. Kilbride is approaching NPH in the hope they will assist with costs. 	

		Action
120	Planning	
120.1	<p>Cllr. Kilbride left the meeting during this part of the meeting.</p> <p>N/2016/0365 – Former Pearce Leather Works, Wellingborough Road – Alterations and extension to existing building and conversion to 14 no. flats and offices as part of livework units, provision of bin storage areas and car parking and N/2016/0446 – Alterations of building to form residential units including ground and first floor extensions; installation of new windows and doors; removal of sky lights, internal walls, north lights; erection of garden fence and internal walls. The Chairman, Clerk and Cllrs. Pearson, Rockall and Mrs. Worthington had met on site with the developer, Colin Clayson. It was felt that Mr Clayson will do a very sympathetic job and they advised that no objections should be made to these applications. Concerns were expressed, however, at the dreadful state of the open land fronting this building, which is being used at present by Lagan Homes, and it was felt that it should be insisted that this is returned to how it should be. Clerk to write to Planning.</p>	Clerk
120.2	N/2016/1241 – Wilson House, 2 Orchard Hill, Little Billing – Listed building consent application for internal alterations including unblocking doorway, repositioning a doorway, removal of stud walls, installation of stud walls for sound insulation purpose, installation of new kitchen units. Concerns raised regarding the original application for this property had still not been addressed by Planning.	
120.3	N/2016/1264 –NBC Depot, Station Road, Great Billing – Variation of Condition 1 of Planning Permission N/2000/0981 to allow the use of the building as a free school and N/2016/1387 – Installation of new doors, windows, infill cladding panels, gates and ramps with handrails. Due to concerns raised by adjacent residents a Public Meeting has been called to be held at 6.30pm on Wednesday 16 th November 2016 at Bellinge Community House. Six executives representing the applicants will be in attendance.	
120.4	<p>N/2016/1285 (and 1286 – Listed Building) – Knights Cottage, 10 Orchard Hill, Little Billing Removal of existing conservatories to side and rear. Single storey extension to rear and new garage with store to side.</p> <p>N/2016/1321 – 7 Sunset Court, Little Billing – Two storey side extension, single storey rear/side extension. Replace existing roof to existing conservatory.</p> <p>N/2016/1347 – Garden of Reflection adj. St. Andrews Church – Tree works to flowering Cherry, Almond, Copper Beech, Oak and Sweet Chestnut Tree.</p> <p>N/2016/1362 – 36 Manorfield Close – Single Storey side and single storey rear extension with garage conversion.</p> <p>N/2016/1381 – 35 Church Walk, Great Billing – Tree works to T1 Holly, T2 Laburnum, T3 Yew, T4 Lawsons and T5 Plum.</p> <p>N/2016/1418 – Ecton Brook Primary School - Erection of single storey nursery building with associated services (Resubmission of Application N/2016/0837).</p> <p>There were no comments or objections to any of the above.</p>	
120.5	<p>The following determinations had been received from NBC:</p> <p>N/2016/1205 – 39 Valentine Way, Gt Billing – Fell Sycamore. REFUSED.</p> <p>N/2016/1234 - 67 Fishers Close, Lt Billing – Extension to side and rear. APPROVED</p> <p>N/2016/1249 – Ecton Brook Playing Fields – Erection of 64 dwellings comprising 1-bed flats, 2-bed and 3-bed houses and associated access roads. APPROVED.</p> <p>N/2016/1306 - The Chantry, 8 Church Walk, Gt Billing – Tree works to Yew, Walnut, Hawthorn and Cherry Trees at front of property. APPROVED</p> <p>N/2016/1347 – Tree works in The Garden of Reflection. APPROVED</p>	

		Action																																																												
121	Possible Acquisition of Bellinge Field by the Parish Council																																																													
121.1	<p>Cllr. Pearson asked for this item to be moved forward on the agenda as he did not feel well and wished to leave the meeting. The Chairman advised that he had received a communication from LGSS Law offering this land to the Parish Council for the sum of £1. After discussion it was agreed in principle that the council should go ahead with this in order to ensure that it would remain as recreational land in perpetuity. However the concerns raised with regard to the poor state of the wood and whether NBC would be in a position to assist with funding had not as yet been addressed. It was agreed that a small committee consisting of Cllrs. Marlow, Pearson, Rockall and Mrs Worthington should investigate and progress this project further. Cllr. Pearson then left the meeting (at 8.15 pm).</p>																																																													
122	Finance																																																													
122.1	<p>The list of Accounts for Approval for Payment had been circulated to all members. RESOLVED that payment be made as per the following:</p>																																																													
	<table border="1"> <thead> <tr> <th data-bbox="263 806 933 840"></th> <th data-bbox="933 806 1173 840"><u>Power of Expenditure</u></th> <th data-bbox="1173 806 1300 840"><u>Inc. VAT</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="263 840 933 869">Bellinge Pre School (Grant for internal items/improvements)</td> <td data-bbox="933 840 1173 869">LGA1972s111</td> <td data-bbox="1173 840 1300 869">850.00</td> </tr> <tr> <td data-bbox="263 869 933 898">Bellinge Comm Hse (Grant 6 months operation Youth Club)</td> <td data-bbox="933 869 1173 898">LGA1972s137</td> <td data-bbox="1173 869 1300 898">2,708.00</td> </tr> <tr> <td data-bbox="263 898 933 927">Autocross Euroshel (Bus Shelter Ecton Brook)</td> <td data-bbox="933 898 1173 927">LGA1972s111</td> <td data-bbox="1173 898 1300 927">4,908.00</td> </tr> <tr> <td data-bbox="263 927 933 956">Unicom (Telephone – Pavilion (Sep))</td> <td data-bbox="933 927 1173 956">LGA1972s111</td> <td data-bbox="1173 927 1300 956">22.33</td> </tr> <tr> <td data-bbox="263 956 933 985">Small Business Payroll (Salaries & Monthly Fee – Oct)</td> <td data-bbox="933 956 1173 985">LGA1972s112</td> <td data-bbox="1173 956 1300 985">3,700.00</td> </tr> <tr> <td data-bbox="263 985 933 1014">Small Business Payroll (Payment of account deficit – Oct)</td> <td data-bbox="933 985 1173 1014">LGA1972s112</td> <td data-bbox="1173 985 1300 1014">42.09</td> </tr> <tr> <td data-bbox="263 1014 933 1043">NCC (GSM Pension contributions – Oct)</td> <td data-bbox="933 1014 1173 1043">LGA1972s112</td> <td data-bbox="1173 1014 1300 1043">642.85</td> </tr> <tr> <td data-bbox="263 1043 933 1072">O2 (GSM Mobile – Airtime Oct statement)</td> <td data-bbox="933 1043 1173 1072">LGA1972s111</td> <td data-bbox="1173 1043 1300 1072">10.24</td> </tr> <tr> <td data-bbox="263 1072 933 1102">Barclaycard Commercial (Oct Credit Card statement)</td> <td data-bbox="933 1072 1173 1102">LGA1972s111</td> <td data-bbox="1173 1072 1300 1102">405.42</td> </tr> <tr> <td data-bbox="263 1102 933 1131">O2 (GSM Mobile – Device Oct statement)</td> <td data-bbox="933 1102 1173 1131">LGA1972s111</td> <td data-bbox="1173 1102 1300 1131">9.00</td> </tr> <tr> <td data-bbox="263 1131 933 1160">Anglian Water (Water Rates Pavilion – Jul/Oct)</td> <td data-bbox="933 1131 1173 1160">LGA1972s111</td> <td data-bbox="1173 1131 1300 1160">70.38</td> </tr> <tr> <td data-bbox="263 1160 933 1218">Park Landscapes (4 xMow Valley Road/5 x Mow Playing Fields to end Aug. 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122.2	<p>A copy of the schedule showing Income and Expenditure compared to budget for the period to 31.10.16 together with a statement of reconciled bank balances, had been forwarded to all members. RESOLVED this be approved.</p>																																																													
122.3	<p>Unfortunately the pre-MOT on the GSM vehicle is not due to take place until Wednesday 16th November so it was not yet known whether it will pass the MOT or whether repair costs will be prohibitive. After discussion it was agreed in principle that should it be necessary a new vehicle should be purchased rather than leased or on contract hire. This decision was based on the fact that the council had been putting money aside for this eventuality for some years and at the end of the last financial year there was £10,600 in ‘the kitty’, and the low annual mileage (approximately 3,000) by the GSM. In the meantime Cllr. Ward is to ascertain if there are any second-hand vehicles available, and Cllr. Clements will liaise with the GSM in looking at alternative purchase options.</p>	<p style="text-align: right;">SW JC/GSM</p>																																																												

		Action
122	<i>Finance (Continued)</i>	
122.4	2017/18 Budget. A meeting to discuss the budget for 2017/18 was arranged for 7.00 pm on Monday 5 th December 2016 in the Parish Office at the Pavilion.	ALL
123	<i>Other Matters/Updates</i>	
123.1	Additional Litter Bin – Fieldmill Square. On-going.	
123.2	Updating of Parish-owned Street Lights. Cllr. Brede reported that he had experienced great difficulty in obtaining quotations from companies who had initially appeared keen to do this work. At present he had received one complete quotation and one part quotation – at this point it was impossible to compare the two, and he was attempting to get this second quotation completed. The Chairman thanked Cllr. Brede for all his hard work so far and suggested that another meeting of the original committee should be held early in the New Year. Date to be arranged at the December meeting.	
123.3	Weston Favell Library. It would appear that the new owners of the Weston Favell Centre are looking to halve the size of the library by taking half of the upstairs for use by their security team, and the foyer for use by Costa as a kitchen. This is an extremely well-used library and the loss of the foyer will mean a loss of use by the Credit Union and other organisations. Presumably there was some written agreement between NCC and the original owners of WFC and Cllr. Kilbride will speak to his colleagues regarding this. In the meantime the Clerk will write to First for Wellbeing.	AK Clerk
123.4	Newsletter. The Christmas newsletter has now been completed and a draft black and white copy forwarded to all members. The Clerk hopes to get this to the printers later this week so that copies will be available for distribution at the end of the month.	
123.5	Poor road surface in Penfold Drive and Chantry Close. Cllr. Kilbride has passed this complaint onto NCC.	
124	<i>Leisure & Recreation</i>	
124.1	The GSM reported that he had a visit from Jim Snedker last week and he is delighted with his bench.	
124.2	Lt. Billing Pocket Park. The following report had been received from Michael Clasper: “There was a volunteering - typically wet - session at Little Billing Pocket Park, on Saturday 12th November, attended by five volunteers. It was too wet to undertake any constructive work in the Park, so the volunteers concentrated on litter picking in the wider, local area, and eight bags of rubbish were collected over the two hour period. The next volunteering session is scheduled for Saturday, 10th December”.	
124	<i>Councillors Reports Not Covered Elsewhere</i>	
124.1	Cllr. Nash reported: <ul style="list-style-type: none"> ➤ Sport England has now got going. The jogging group has 11 or 12 members. ➤ Bellinge in Bloom. He now has an area which will be started on tomorrow (Tuesday). ➤ The young lady running in the New York Marathon unfortunately had a car accident a fortnight before the race and suffered whiplash. Despite struggling with the pain she managed to finish the race in less than five hours. 	

		Action
124	<i>Councillors Reports Not Covered Elsewhere (Continued)</i>	
124.2	Cllr. Mrs Chaggar passed thanks to the council from Bellinge Pre-School for the funding received for improvements and equipment.	
124.3	Cllr. Ward reported that he had walked the Linear Park with Cllr. Kilbride and the new Neighbourhood Warden noting various problems.	
124.4	<p>Cllr. Clements reported:</p> <ul style="list-style-type: none"> ➤ He has been passed a copy of a letter regarding the lime tree sent a year ago and he will be following this up. ➤ He is still struggling with the problem of the damaged storm drain as NCC and Anglian Water will not take responsibility. It is believed it is situated on land belonging to the owner of No. 68 Valley Road but it will cost £198 to obtain confirmation of ownership from the Land Registry. It was suggested that the Environment Agency have powers to obtain this information. ➤ He had received a request for the grit bin to be replaced in Codlin Close. He was advised that the council had spent enough time on this and were not prepared to 'throw good money after bad' and that whoever had requested this should approach NBC. 	
124.5	The Clerk had received a request from a local lady asking for permission to plant a tree in GB Pocket Park in memory of her late husband, who had been a very active volunteer there. The GSM explained that there was no room for any further trees to be planted in the top part of the pocket park – in fact he could not find room for the Mayoress's tree. He suggested that the old football pitch on the southern end of the area be changed to part of the pocket park and the two new trees could be planted there. Billing F.C. had no problem with this as they were perfectly happy with the pitches they had on the playing fields. This was agreed.	
125	<i>Date of Next Meetings and Closure</i>	
125.1	<p>There being no further business the meeting was closed at 9.20 pm.</p> <p>Date of next meetings:</p> <p>Budget Meeting – 7.00 pm Monday 5th December 2016 in the Parish Office.</p> <p>PC Meeting – 7.30 pm Monday 12th December 2015 at the Bernard Weston Pavilion.</p>	