

BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 10TH OCTOBER 2016
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor J. Marlow (Chairman)
Councillors Mrs G. Chaggar, Ms. L. Vakil, Mrs. C. Worthington,
J. Clements, D. Nash, S. Rockall

Also Present: Mrs. S. Harris (Clerk to the Council)
C. Campling (Green Space Manager)
Mr. N. Nickason and Mr. P. Henesey
Cllr Andrew Kilbride (NBC)
Michelle Aveyard (Bellinge Community House)
Damian Lang (Parish Highway Warden)
1 Parishioner

		Action
103	<i>Apologies</i>	
103.1	Apologies were received and accepted from Cllrs. Brede and Ward (work commitment) and from Cllr. Pearson (in hospital). Apologies were also received from NBC Cllr. Malpas (mayoral duties) and Sarah Oakes (Community Warden).	
104	<i>Minutes</i>	
104.1	The Minutes of the Parish Council Meeting held on 12 th September 2016 (Folio Nos. 041/2016 – 047/2016) were approved and signed as a true record.	
105	<i>Declarations of Interest</i>	
105.1	There were none.	
106	<i>Co-option of New Councillors</i>	
106.1	Mr Patrick Henesey and Mr. Norman Nickason were co-opted as Councillors for Ecton Brook Ward and Little Billing Ward respectively and they duly signed the Declaration of Acceptance of Office and the Undertaking of Compliance with the Model Code of Conduct. They were warmly welcomed to the Council.	
107	<i>Public Forum</i>	
107.1	No-one wished to speak.	
108	<i>Reports from Outside Agencies</i>	
108.1	Michelle Aveyard had forwarded a report regarding Bellinge Community House to the Clerk and this may be found in Appendix I.	
108.2	Damien Lang reported that the steps between Ecton Brook Primary School and the bus stop have now been repaired. He will keep an eye on everything in the next few months as problems tend to escalate during the winter.	

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108	Reports from Outside Agencies (Continued)																																								
108.3	Sarah Oakes had reported that she had dealt with two lots of litter at Bellinge with one family having to attend at The Guildhall. Several untaxed vehicles had been clamped and removed in the parish.																																								
109	Planning																																								
109.1	N/2016/1106 – 1 Convent Gardens, Gt Billing – Single storey rear extension. N/2016/1107 – 55 Manorfield Close – Two storey extension to side and single storey extension to rear. N/2016/1149 – 74 Orchard Hill, Lt Billing – T1 Sweet Chestnut – Crown works to balance, pruning and clean by removing dead, dying, diseased, crossing, rubbing and duplicate branches. N/2016/1205 – 39 Valentine Way, Gt Billing – Request to fell Sycamore Tree. N/2016/1234 – 67 Fishers Close, Lt Billing – Proposed extension to side and rear. N/2016/1250 – The Byrn, 3 Manor Farm Road, Gt Billing – T1 Eucalyptus – Fell to ground level due to close proximity to dwelling. There were no comments or objections to any of the above.																																								
109.2	N/2016/1075 – Wilson House, 2 Orchard Hill, Lt Billing – Change of use from office (Class B1A) to Christian Resource Centre (Class Di) to include Place of Worship, Day Nursery for up to 20 children, Conference Rooms, Bookshop, Internet Café, Offices, Parking and cycle storage. Although no specific objection had been made to this application, there were areas that the Council had concerns about, mainly with regard to traffic, parking and noise. Some of the concerns had been addressed but a reply was awaited to the latest correspondence.																																								
109.3	The following determinations had been received from NBC: N/2016/1014 – Ecton Brook Primary School, Ecton Brook Road – Proposed new outdoor sport court with perimeter fencing and gate. APPROVED. N/2016/1015 – Bellinge Primary School, Fieldmill Road - Proposed new outdoor sport court with perimeter fencing and gate. APPROVED. N/2016/1106 – 1 Convent Gardens, Gt Billing – single storey rear extension. APPROVED. N/2016/1107 – 55 Manorfield Close – Two storey extension to side and single storey extension to rear. APPROVED.																																								
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110.1	The list of Accounts for Approval for Payment had been circulated to all members. RESOLVED that payment be made as per the following:																																								
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E.ON (Street Lighting Costs – Jul/Sep)	PCA1957s3	969.46																											
110.2	A copy of the schedule showing Income and Expenditure compared to budget for the period to 30.09.16 had been forwarded to all members. RESOLVED this be approved.																												
110.3	A copy of the accounts, together with the bank reconciliation, for the half-year to 30.09.16 had been forwarded to all members. RESOLVED this be approved.																												
110.4	A request for funding had been received from Bellinge Community Pre-school both for work on an outside play area and for improvements and equipment inside. The Clerk and Chairman had previously been advised by Toby Birch of Community Spaces that any outside work would be their responsibility. The Clerk will contact him to ascertain if this is still correct. It was, however, RESOLVED that the sum of £850 would be made available to the Pre-School for the indoor requirements.	Clerk																											
110.5	A request had been received from Bellinge Community House for funding to enable the very successful Youth Club for 8-12 year olds to continue. After a lengthy discussion it was RESOLVED that the sum of £2,708 be made available which will enable the Youth Club to operate for six months. It is hoped that one of the many funding applications that Michelle has made will come to fruition but the Council will consider awarding a further six months’ funding should this not be the case. The Council were extremely concerned to be advised by Michelle that Bellinge is rated 11 th in the country in terms of deprivation.	Clerk																											
110.6	GSM Vehicle. This is now 11 years old and it is feared that it may not pass the MOT due in November. The GSM has asked Vanarama to obtain quotations for various options including purchase and leasing of a new vehicle. After discussion it was agreed the GSM should arrange for a pre-MOT to be carried out and the results and any cost implications would then be advised to all members. Held over to next meeting.	GSM																											
110.7	The annual inspection had been carried out on the parish-owned playground and a copy of the report forwarded to all members. After discussion it was RESOLVED that the report be accepted. The Council understand there are risks but they are all low risks and these will be closely monitored in the future.																												
111	Other Matters/Updates																												
111.1	Additional Litter Bin – Fieldmill Square. No response had been received from the owner of the site. RESOLVED a letter be sent to Mr Skinner advising that a new bin would be installed should no adverse response be received from him.	Clerk																											

		Action
111	<i>Other Matters/Updates (Continued)</i>	
111.2	The new bus shelter in Overmead Road, Ecton Brook has now been installed and has been greeted with enthusiasm by local residents. Marjorie Hinchcliffe and Anita Hills have extended their thanks to the Parish Council for its assistance in this matter. Unfortunately a burst water main at the weekend and subsequent road works has resulted in the bus stop itself being temporarily moved!	
111.3	Updating of Street Lights. Cllr. Brede had reported that he now has two quotations and hopes to be in a position to report further to the council in the near future.	
111.4	Newsletter. The Clerk reminded everyone that she will be on holiday for two weeks as from 14 th October and asked that any articles for the Christmas newsletter should be forwarded to her ready for her return to work at the beginning of November.	ALL
111.5	Road surface in Penfold Drive and Chantry Close. Everyone agreed that this is in a most dreadful condition and extremely dangerous in places for elderly residents. However despite numerous reports to Highways from the Highway Warden and the Council itself we have been advised that 'it does not reach the required criteria'. Cllr. Kilbride will attempt to progress this further and will contact Cllr. David Mackintosh MP.	AK
111.6	Cllr. Clements asked why the Parish Council contractors did not trim when cutting the grass at Little Billing Village Green. He was advised that this area was awarded Village Green status some years ago and as such is owned by NBC and they are responsible for its upkeep. As the grass was cut so infrequently the Parish Council decided to arrange for regular grass cutting in addition to the cutting and strimming performed by Enterprise. The company employed to do this are not contracted to do strimming or litter picking. Cllr. Kilbride is to ascertain frequency of cutting and strimming performed by Enterprise.	AK
111.7	Cllr. Clements reported that he had been asked to assist with problems of flooding after heavy rain at 76/78 Valley Road. This is due to a collapsed storm drain which should empty into the stream and which Anglian Water insists does not exist! He was aware that this does not come within the Parish Council's remit but asked for some direction. The Clerk is to supply him with contact details for Glyn Davis at the Environment Agency in the hope that he may be able to assist.	Clerk
112	<i>Leisure & Recreation</i>	
112.1	The GSM reported: <ul style="list-style-type: none"> ➤ Grass cutting is slowing down. ➤ 'Jim's Bench' has been received and will be installed shortly. ➤ He is in the process of obtaining a quotation for making a new wild flower meadow on The Leys. The cost will be met from the HLF funding and it is also hoped to purchase new trees for the Old Orchard from the same funds. 	
112.2	Lt Billing Pocket Park. The following report had been received from Michael Clasper: "There was a volunteering session at Little Billing Pocket Park on Saturday, 8th October. Four volunteers mowed the orchard, the verges along the main footpath, and the proposed picnic area, as well as removing litter and fly-tipped rubbish. The next session is scheduled for Saturday, November 12 th ".	

		Action
113	<i>Councillors Reports Not Covered Elsewhere</i>	
113.1	Cllr. Nash reported that a young lady from the estate is running in the New York Marathon, which she has self-funded. She is running in aid of Macmillan. He also reported that there will be a Residents meeting on 7 th November and on 1 st November DHL will be attending to clear the Square.	
113.2	In answer to her question Cllr. Mrs Worthington was advised that the next Community Litter Pick will be held on Saturday 12 th November.	
113.3	Cllr. Clements reported that a lime tree in Valley Crescent was causing damage to an adjacent house. He was advised that this should be reported to the Tree Department at NBC and that a letter from the relevant Insurance company should also be sent to them.	
113.4	Cllr. Henesey advised that he is performing litter picks in Ecton Brook approximately twice per week and he is also attempting to start a Residents Association.	
114	<i>Date of Next Meeting and Closure</i>	
114.1	There being no further business the meeting was closed at 9.10 pm. Next Meeting – Monday 14 th November 2016 at 7.30 pm	

APPENDIX I**Bellinge Community House – Update for Billing Parish Council Meeting**

- I emailed the owner of Fieldmill Square again and provided Key contact emails address as requested. Also suggested a meeting in MK
- Project ABC – is a project steering group meets 19th of October 12.30
- We have our AGM on the 17th of October and we would like to invite the parish councillors and residents to attend.- Start 6pm BCH
- Please inform local all groups we put information in the Down your way section of the Chronicle and Echo to promote ward wide activities. Contact email is bellinng@btconnect.com or call **01604 411473**
- We have continued to host the wider ward partner meetings; these are continuing to support the ideas from the community – Bellinge in Bloom and other activities.
- Celebrate a lottery funded intuitive for food and culture has just been awarded to BCH – this is again a Billing Parish project to bring the community together - 1 year project
- We have held the evening Pamper Night and had 30 residents from the parish attend – New residents to BCH also came through the door - good night was enjoyed
- Macmillan Coffee morning fundraising. The Mayor Cllr Malpas and Mayoress , Verity and Cllr Kilbride attended with many local people from 9.15 am to support the Coffee morning and Bellinge. We raised £255.00, thanks to all our volunteers
- November 1st – DHL volunteers will be in Fieldmill Square and BCH to support improvements in the area. NBC wardens will be on hand so the more support the better.
- Parish Notice board. Residents are looking at the notice board so hopefully communication will be improved all round.
- AGM on the 17th of October from 6pm, please feel free to come along and see the efforts of local residents of all age ranges and what they can achieve.
- Food Hygiene Training on the 15th of October and the 20th of October to support development of the Celebrate Project and help skills of local residents in the Parish
- Bellinge in Bloom with NBC – meeting to engage with residents will be Monday the 7th of November at 7pm BCH, any one with Ideas will be welcome, flyers are being produced and will be delivered, Moulton College seem very interested.
- Co-op funding. BCH has been chosen as a local charity and for each member that nominates BCH we receive 1% of all sales of Co-op products during the year. Please encourage anyone in the area that is a Co-op member to nominate BCH.
- Aviva Insurance - BCH has also been chosen for this, similar sort of funding – details to be confirmed , we were notified Friday , Voting starts 31st of October
- Application to support 8-12 years youth group, until we secure funding for this group – information sent to PC in advance.

Monday the 10th October 2016– Michelle Aveyard Manager